

**State of Rhode Island**  
**FULL-TIME WAGE STATEMENT** (Hired for 20 hours or more per week)

☐ PLEASE CHECK IF CORRECTION OF PRIOR REPORT

Department of Labor and Training, Division of Workers' Compensation  
PO Box 20190, Cranston, RI 02920-0942 Phone: (401) 462-8100 TTY (Relay RI): 711

DWC No. \_\_\_\_\_

Insurer File No. \_\_\_\_\_

**EMPLOYEE INFORMATION:**

SSN or ID (Last four digits only) XXX-XX-

Name \_\_\_\_\_

Hired for \_\_\_\_\_ hours each week (☐ Approximate)

Are these supplemental wages? ☐ Yes ☐ No

If yes, supplemental employer name: \_\_\_\_\_

Maximum no. of exemptions ☐ Single ☐ Married

**CLAIM INFORMATION:**

Employer \_\_\_\_\_

Insurance Co. \_\_\_\_\_

Claim Administrator \_\_\_\_\_

Injury date \_\_\_\_\_

Incapacity date \_\_\_\_\_

Hire date \_\_\_\_\_

**EMPLOYED LESS THAN 2 WEEKS:**

<b>If Yes:</b> 1. List agreed upon hourly wage _____ 2. Number of hrs. per week for full-time employees _____ 3. Multiply #1 by #2 for average weekly wage \$0.00	<b>OR:</b> Give average weekly for same or similar employment: _____
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**EMPLOYED MORE THAN 2 WEEKS:**

On the left side of the form, list gross wages prior to employee's first full day out of work. **DO NOT** include their week of hire or week of injury *unless* a full week was worked. **DO NOT SKIP WEEKS.** Please calculate any overtime and/or bonus paid **SEPARATELY** on the right side of the form below.

**LIST 13 CONSECUTIVE WEEKS:**

Week Number	Week Ending Date	No. of standard hrs. worked	Gross Wages (No Overtime)
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
Total number usable weeks:		Total earnings: \$0.00	

**BONUS AND OVERTIME CALCULATION:**

Number of weeks employed (up to 52)	Block
Total <b>BONUS</b> amount paid in past 52 weeks	Block
Divide Block 2 by Block 1 for average bonus	Block
Total <b>OVERTIME</b> amount paid in past 52 weeks	Block
Divide Block 4 by Block 1 for average overtime	Block

**CALCULATION OF AVERAGE WEEKLY WAGE (AWW):**

1. Total earnings from 13 weeks	\$0.00
2. Total number usable weeks	0
3. Divide total earnings by number of usable weeks	
4. Average bonus (Block 3 in BONUS AND OT)	
5. Add 3 and 4 for AWW excluding Overtime	\$0.00
6. Average overtime (Block 5 in BONUS AND OT)	
7. Add 5 and 6 for Total Average Weekly Wage	\$0.00

Print Preparer Name: _____	Date: _____	Print Adjuster Name: _____	Date: _____
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